

Data to Care

Intended Audience

- Providers funded for Early Intervention Services and/or Outreach Services with HIV Care Program (Ryan White Part B) – required
- Providers funded for Early Intervention Services and/or Outreach Services with Ryan White Parts A, C, or D – optional

Policy Background

The Ryan White service categories of Early Intervention Services (EIS) and Outreach Services are increasingly being used to support “Data to Care” activities. This ARIES Policy Notice is intended to define and document the data collection requirements for these two service categories for the HIV Care Program (HCP).

In this context, Data to Care refers to activities where staff (such as outreach workers, disease investigation specialists, patient navigators, etc.) locate and engage HIV-positive individuals who are identified as newly-diagnosed or out-of-care. Such individuals are typically identified through HIV surveillance, ARIES, HIV prevention services, or other processes. Client-level data must be collected and reported for these individuals on the annual Ryan White Services Report (RSR).

Though the focus of Data to Care activities is on individuals who have already tested HIV-positive, Early Intervention Services or Outreach Services can be used to fund HIV testing when no other source of testing is available. This ARIES Policy Notice also describes the data collection requirements for HCP providers who use HCP funds to provide HIV testing.

Procedures

- **HCP providers using EIS or Outreach for HIV Testing**

HCP providers must report aggregate information on their RSR Provider Report regarding HIV testing. The questions include:

1. **Did your organization use Ryan White HIV/AIDS Program funds to provide HIV Counseling and Testing (HC&T) services during the reporting period?** Indicate “Yes” or “No.”
2. **Number of individuals tested for HIV:** Indicate the number of people tested using an FDA- approved test during the reporting period.
3. **Of those tested (#2 above), number that tested NEGATIVE:** Indicate the number who tested negative for HIV during the reporting period.
4. **Of those tested (#2 above), number that tested POSITIVE:** Indicate the number who tested positive for HIV during the reporting period.

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5. **Of those tested POSITIVE (#4 above), number referred to HIV medical care:**
Of the total number who tested positive for HIV, indicate how many were referred to HIV medical care.

For the collection of client-level data, HCP providers must enroll any individual who tests POSITIVE with an HCP-funded HIV test into ARIES. The HCP provider must:

1. Obtain the client identifiers (i.e., full name, date of birth, gender, and mother's maiden name),
2. Obtain a signed ARIES Client Share/Non-Share Consent Form,
3. Collect the minimum data elements required for EIS (i.e., County of Residence, Ethnicity, Race, Sex at Birth, Health Insurance Status, Date First HIV Positive, HIV Test table).
4. Track the EIS or Outreach Service (i.e., the HIV Test) on the Services screen.

If the individual refuses to sign the ARIES Client Share/Non-Share Consent Form, the HCP provider must log the POSITIVE test using ARIES's Anonymous Client Encounter (ACE).

HCP providers may use ARIES's ACE module or any other data system to track NEGATIVE test results. This includes data on people with preliminary positive or invalid rapid HIV tests and negative confirmatory HIV tests.

■ **HCP providers using Early Intervention Services or Outreach Services for Data to Care, Linkage, and Re-Engagement Activities**

The individuals who receive these services must be HIV-positive. The HCP provider should first search ARIES to determine if the client is already in the system.

1. If the client is in ARIES, the HCP provider simply needs to track the Early Intervention Services or Outreach Services provided to the client on the Services screen.
2. If the client is not in ARIES, the HCP provider must:
 - a. Enroll the client in ARIES,
 - b. Obtain the client identifiers (i.e., full name, date of birth, gender, and mother's maiden name),
 - c. Obtain a signed ARIES Client Share/Non-Share Consent Form,
 - d. Collect the minimum data elements required for EIS (i.e., County of Residence, Ethnicity, Race, Sex at Birth, Health Insurance Status), and
 - e. Track the EIS or Outreach Services provided on the Services screen.
3. In the event that the HCP provider cannot collect the client identifiers and/or consent form, the HCP provider must track the services provided to the client using the Anonymous Client Encounter (ACE) module in ARIES. The HCP provider must:
 - a. Collect and enter into the ACE the minimum data elements (i.e., Date of Birth, Gender, County of Residence, Ethnicity, Race),

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- b. Track the EIS or Outreach Services provided to the client on Services screen,
- c. Track the Outcome and Outcome Date of the EIS or Outreach Service provided, and
- d. Work toward enrolling the client in ARIES and linking the client's ACE record to their ARIES record once enrolled.

Compliance Monitoring

OA will monitor for compliance by reviewing:

- The client counts in Section 8 on the HCP Summary Tracking that contractors submit with their quarterly invoices.
- Performance during the contractors' annual site visits.
- Data submitted for the annual RSR Provider and Client-Level Reports.

Agency managers and administrative agencies should monitor for compliance as well. Periodically running the **HCP Summary Tracking Report** (under Reports > Finance) may help with monitoring.

Additional Information

- For descriptions of EIS and Outreach Services, please refer the HIV/AIDS Bureau (HAB) [Policy Clarification Notice 16-02](#) regarding the Ryan White HIV/AIDS Program Services: Eligible Individuals & Allowable Uses of Funds.
- For more information on the RSR Provider Report, please refer to the Target Center website at <https://www.careacttarget.org/category/topics/ryan-white-services-report-rsr>.
- For assistance accessing or using the Anonymous Client Encounter (ACE) module, please contact the ARIES Help Desk at 866-411-ARIES (2743).

Related Policies

- ARIES Policy Notice No. C1 regarding **Client Consent and Share Option**
- ARIES Policy Notice No. F2 regarding **The ARIES Help Desk**