

RHWAP-Related Contract Request Form

Instructions to Ryan White HIV/AIDS Program (RWHAP) Providers: The Health Resources and Services Administration (HRSA) now requires providers to include data on RWHAP eligible clients who receive services funded by program income and pharmaceutical rebates on their annual Ryan White Services Report (RSR). To set up contracts using Ryan White Related funding and track these RWHAP-related services using the AIDS Regional Information and Evaluation System (ARIES), complete this form and submit it to your administrative agency or aries@cdph.ca.gov.

Agency Information	
1. Agency Name (as it appears in ARIES)	
2. Contact Name	3. Phone Number
Contact Information	
4. Contract Name (check one) <input type="checkbox"/> RWHAP-Related 20YY <input type="checkbox"/> Program Income 20YY <input type="checkbox"/> Drug Rebates 20YY	
5. Funding Source <input checked="" type="checkbox"/> RWHAP-Related	
6. Start Date <input checked="" type="checkbox"/> January 1, 20YY	7. End Date <input checked="" type="checkbox"/> December 31, 20YY
8. What calendar year does this contract cover?	
9. What position do you want this contract to appear on the Service screen dropdown list? <input type="checkbox"/> First <input type="checkbox"/> Last	
10. Flags (do not change checks) <input type="checkbox"/> Is Ryan White Funded <input type="checkbox"/> Exclude for New Services <input checked="" type="checkbox"/> Is Ryan White Related Funded <input type="checkbox"/> Is ACE/MAI Contract <input checked="" type="checkbox"/> Is Ryan White Eligible	
Services	
11. What level of detail do you want to track? (check one) <input type="checkbox"/> Only Primary Service <input type="checkbox"/> Primary and All Secondary Services	
12. Check all the primary services below that may be funded by RWHAP-related program income or pharmaceutical rebates. For descriptions of services, refer to Policy Clarification Notice 16-02 .	
<input type="checkbox"/> AIDS Pharmaceutical Assistance	<input type="checkbox"/> Medical Transportation Services
<input type="checkbox"/> Child Care Services	<input type="checkbox"/> Mental Health Services
<input type="checkbox"/> Early Intervention Services	<input type="checkbox"/> Non-Medical Case Management Services
<input type="checkbox"/> Emergency Financial Assistance	<input type="checkbox"/> Oral Health Care
<input type="checkbox"/> Food Bank/Home-Delivered Meals	<input type="checkbox"/> Other Professional Services (e.g., legal, tax preparation)
<input type="checkbox"/> Health Education/Risk Reduction	<input type="checkbox"/> Outpatient/Ambulatory Health Services
<input type="checkbox"/> Health Insurance Premium and Cost Sharing Assistance	<input type="checkbox"/> Outreach Services
<input type="checkbox"/> Home and Community-Based Health Services	<input type="checkbox"/> Psychosocial Support Services
<input type="checkbox"/> Home Health Care	<input type="checkbox"/> Referral for Health Care/Supportive Services
<input type="checkbox"/> Hospice Services	<input type="checkbox"/> Rehabilitation Services

- Housing Services
- Linguistic Services
- Medical Case Management Services
- Medical Nutrition Therapy

- Respite Care
- Substance Abuse Services – Outpatient
- Substance Abuse Services – Residential

Instructions to Administrative Agencies and the ARIES Help Desk: When setting up RHWAP-Related Contracts, set them up like you would other contracts with the following exceptions:

1. Use the Year (Box 8) when creating the Contract Name (Box 4), Start Date (Box 6), and End Date (Box 7).
2. If Box 10 is marked First, enter 1 in the Display Order field. If Box 10 is marked Last, enter 15 in the Display Order field.
3. Only check the boxes next to “Is Ryan White Related Funded” and “Is Ryan White Eligible”; nothing else should be checked.
4. When selecting the services, only check boxes under the Ryan White column (i.e., left side of the screen). If “Only Primary Service” is checked for Box 12, check only the first box under Primary Service. If “Primary and All Secondary Services” is checked for Box 12, check all the boxes under the Primary Service.

Only Primary Service

Primary and All Secondary Services

RYAN WHITE

- AIDS Drug Assistance Program
 - Medication
- Child Care Services
 - Child Care Services
 - Informal Child Care
 - Licensed Provider
- Early Intervention Services
 - Early Intervention Services
 - Appointment Assistance

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5. When the contract is set up, e-mail the requestor confirmation that the work is complete.