

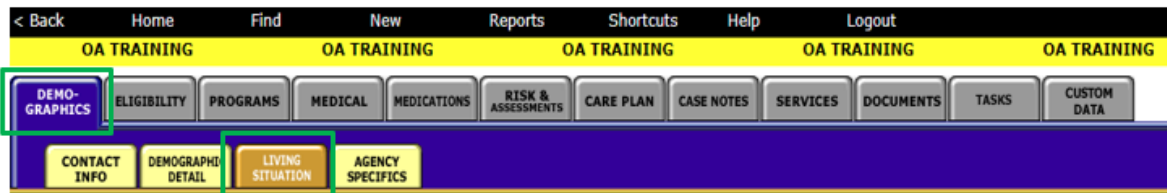
Work Aid for ARIES Living Situation Tab

Importance of Housing Status Data

- For people living with HIV, housing is one of the strongest predictors of their access to treatment, their health outcomes, and how long they will live. To obtain and benefit from life-saving HIV treatments, people living with HIV must have safe, stable housing.
- Client’s housing status should be collected for the Ryan White HIV/AIDS Program (RWHAP), which includes the HIV Care Program and the Housing Plus Project. Housing status data is required for the Ryan White Services Report (RSR).¹ Every client should have at least one housing status record to ensure correct reporting in the RSR.
- Housing status data may also be used for compliance monitoring, quality improvement activities, and program evaluation.

STEP 1: Navigate to Living Situation tab.

Housing status data is collected on the Living Situation tab in ARIES. Select the Demographics tab from the top row of tabs, then click the Living Situation tab from the second row of tabs. Click on “Edit” to access the data entry screen. The read-only will display multiple housing status records to show changes to the client’s housing status over time.



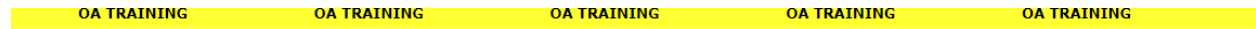
Fakeclient Fakedata

Living Situation [Edit](#) 

STEP 2: Create an INITIAL Housing Status record.

When the client first enrolls in RWHAP (or has no housing status record), click the New button to create a new housing status record. The edit screen will open.

¹ The Housing Opportunities for Persons with AIDS (HOPWA) Program also collects and reports client housing status to their federal funder, the U.S. Department of Housing and Urban Development (HUD). However, ARIES collects this data differently because HUD’s reporting requirements differ the Ryan White HIV/AIDS Program. This work aid does not outline HOPWA’s process.



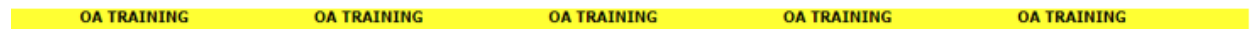
Fakeclient Fakedata Living Situation

As Of Date	Living Situation	Stability Scale
<input type="text"/>	<input type="text"/>	<input type="text"/>

- Enter the date the client first began living in their current situation in the “As of Date” field. This date may be more than a year old. Use the format MM/DD/YYYY or click on the calendar icon to select a date.
- Enter the Living Situation and Stability Scale that best describes the client's situation. For definitions, see the “Selecting Living Situation and Stability Scale” table (page 3).
- Click the Save button.

STEP 3: UPDATING Housing Status.

If you update the client’s residential address or otherwise learn that there is a change in their housing status, you may need to update their Housing Status record. To do this, do not edit the existing housing status record. Instead, click the New button and add a new record to document the change by following STEP 2.



Fakeclient Fakedata Living Situation

As Of Date	Living Situation	Stability Scale
3/1/2021	Rental housing	Stable/Permanent

STEP 4: ANNUAL CHECK of Housing Status.

When conducting the RWHAP client’s 12-month recertification each year, look at the date of the most recent Housing Status record.

- If it is **less** than a year old, skip this step.
- If it is **more** than a year old, confirm that the client’s housing situation.
 - If it there is a change, follow STEP 3.
 - If there is **NO** change, click the New button to create a new record. Enter the date of the client’s recertification in the As Of Date field. Then select the **same** Living Situation and Stability Scale as the most recent record. (This step will ensure the records are current for the RSR).

As Of Date	Living Situation	Stability Scale
4/28/2021	Rented room	Stable/Permanent
3/6/2020	Rented room	Stable/Permanent

Selecting Living Situation and Stability Scale

The Living Situation and Stability Scale must be correctly determined. Ask clarifying questions to determine the most correct Living Situation as it correlates to the Stability Scale.

For example, Jail/Prison is always categorized as Unstable while Transitional housing is categorized as Temporary. Other Living Situations could fall under more than one Stability Scale. A client who is couch-surfing would have “living with relatives/friends” as the Living Situation and Temporary as the Stability Scale. However, a forty-year old client who has lived with her mother for the last five years would have “living with relatives/friends” as the Living Situation and Stable/Permanent as the Stability Scale. It is important to remember that the Living Situation and Stability Scale indicate the current point in time for the purposes of reporting on the RSR.

The tables on the next two pages provide more instructions. First find the Living Situation that most closely describes the client’s current housing arrangements (see first column). Then determine the stability of the housing arrangement (see the remaining columns).

For more information, when logged into ARIES, press the F1 key to open the ARIES User Manual. For additional information or questions, please contact ARIES Help Desk at ARIES@cdph.ca.gov.

Definitions for Living Situation and Stability Scale			
Living Situation	Stability Scale ²		
	Unstable	Temporary	Stable/Permanent
Homeless from the streets	A public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for humans, including a vehicle, an abandoned building, a bus/train/subway station/airport, or anywhere outside		
Homeless from emergency shelter	Emergency shelter		
Transitional housing		Transitional housing for homeless people	
Jail/Prison	Jail, prison, or a juvenile detention facility		
Psychiatric facility		Temporary placement in an institution (e.g., psychiatric hospital or other psychiatric facility)	Institutional setting with greater support and continued residence expected (e.g., psychiatric hospital or other psychiatric facility)
Substance abuse treatment facility		Temporary placement in an institution (e.g., substance use disorder treatment facility or detoxification center)	
Hospital or other medical facility		Temporary placement in an institution (e.g., hospital)	
Board care or assisted living			Institutional setting with greater support and continued residence expected (e.g., other residence or long-term care facility)
Living with relatives/friends		Temporary arrangement to stay or live with family or friends	Unsubsidized permanent placement with families or other self-sufficient arrangements

² Based on *2020 Annual Ryan White HIV/AIDS Program Services Report (RSR) Instruction Manual*, posted at <https://targethiv.org/library/rsr-instruction-manual>

Definitions for Living Situation and Stability Scale			
Living Situation	Stability Scale ²		
	Unstable	Temporary	Stable/Permanent
Rented room		Other temporary arrangement such as a RWHAP housing subsidy or Housing Opportunities for Persons with AIDS (HOPWA)- funded Short-Term Rent, Mortgage and Utility Assistance Program	Renting and living in an unsubsidized room
Rental housing		Other temporary arrangement such as a RWHAP housing subsidy or Housing Opportunities for Persons with AIDS (HOPWA)- funded Short-Term Rent, Mortgage and Utility Assistance Program	<p>Renting and living in a house or apartment unsubsidized</p> <p>Subsidized house or apartment, including HOPWA funded Tenant-Based Rental Assistance, Section 8, the HOME Investment Partnerships Program, and public housing</p> <p>Institutional setting with greater support and continued residence expected (e.g., foster care home or foster care group home)</p> <p>Permanent housing for formerly homeless persons, including Shelter Plus Care, the Supportive Housing Program, and the Moderate Rehabilitation Program for SRO Dwellings.</p>
Participant-owned housing		Other temporary arrangement such as mortgage assistance from HOPWA-funded Short-Term Rent, Mortgage, and Utility Assistance Program	Owning and living in an unsubsidized house or apartment
Other	Hotel or motel paid for with emergency shelter voucher	Hotel or motel paid for without emergency shelter voucher	
Refused to answer			
Unknown			